ATTENDEES:
Members: Ata Sarajedini, Ray G. Thomas, Stephanie Sims, Sheri Munn, Robert Miller, Jeff Lajza, Saundra Ten Broeck, Allen Masters, Ira Harkness
Ex-Officio Members: Stephanie Sims, Chandler E. Rozear, Brad Barber, Linda Dixon
Non-members: Ron Fuller, Peter Miller, Lionel Dubay, Ronnie Cooper, Scott Whiddon, Judy Locascio, Nina Shubert (recording)

FACILITATOR: Ron Fuller

CALL TO ORDER: Meeting was called to order at 2:03 p.m.

APPROVAL OF MINUTES:
Ata Sarajedini asked for a review of the previous meeting’s (May) minutes. Ira Harkness was added as an attendee of the May meeting. There was a requested motion for approval. Minutes were approved by the committee with the attendee change.

NOMINATION/ELECTION OF NEW CHAIR AND VICE CHAIR
PRESENTING: Ata Sarajedini
DISCUSSION:
Ata Sarajedini introduced the new members and guests at the meeting. He then discussed the Parking and Transportation Committee chairperson’s duties. There were two nominees, Ray Thomas and Ira Harkness.

ACTION:
The committee members voted and Ray Thomas was elected chair. The committee then elected Ira Harkness as vice-chair.

TAPS DEPARTMENT UPDATE
PRESENTING: Ron Fuller
DISCUSSION:
Ron Fuller gave an update for Transportation and Parking Services (TAPS), covering:

- **Installation of New Bike Racks** – New racks have been installed at Turlington and now provide a uniformed, clean appearance to the area.
- **Baby Gator Parking** – Baby Gator at Shands has recently had their parking expanded. An old motorcycle/scooter zone was the original option; however, that proved to be too small for the existing numbers. A new area just north of this lot was recently paved, which increased parking substantially and improved safety in that area.
- **Installation of Charging Stations** – Progress Energy has partnered with TAPS to install at no cost to UF, docking stations for electric and hybrid vehicles. These stations are at the Welcome Center garage and the Shepard-Broad Building. No decal is required for the docking station, however, there is a 4-hour time limit. Parking patrollers will monitor this and note in their handheld devices. The area is not set up for golf carts. It was suggested that the verbiage on the signs be changed to reflect the time limit. Ira Harkness inquired regarding monitoring use of these stations. Use will be monitored by Progress Energy for the first year, then UF assumes total ownership.
• Expansion of Motorcycle and Scooter Zones – Areas for motorcycle and scooter parking have been expanded in a couple of locations, such as Norman Garage and in the HPNP Service Drive. They filled up in short order.

• Lighting Retrofit Project Underway in Garage VI – Lighting project upgrade underway at the 1329 Building garage.

• Repaving Projects – East Hall, McCarty Lot, Frat Row – Repaved and restriped lots and garages.

• New Human Resource Services (HRS) Lot – Lionel Dubay inquired regarding details of lot at HRS. Robert Miller informed the attendees the lot was for overflow parking. The lot has been paved. The area is paved, shady and there is plenty of parking.

**ACTION:** No action was needed

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**INITIAL PRESENTATION OF NEW IFAS COMMUNICATIONS BUILDING**

**PRESENTING:** Ronnie Cooper - IFAS

**DISCUSSION:**

Ronnie Cooper presented the project’s prospective site location and footprint, building layout and floor plan. There will no parking impact to the orange or green decal areas located near the project. It was asked if there would be an increase of staff and Mr. Cooper responded that there will be no increase.

The project will consolidate several building from the tree-line to the line on the west side of the current area. The building will be single story and house less than 30 occupants; however staff could be added in the long term. The building can be single story per based on its programmed use and with recommend approval of the Land use and Facilities Planning Committee. Staff will be consolidated form other existing buildings, which will not be reused for office space.

**ACTION:**

Motion to approve project site by Sandra Ten Broek and seconded by Ira Harkness. Site was approved.

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**UF-366 SCHEMATIC DESIGN PHASE – OFFSITE LIBRARY STORAGE FACILITY**

**PRESENTING:** Library Staff

**DISCUSSION:**

Site plan for the expansion of the Auxiliary Library Facility (ALF) was presented. This is the second of three presentations. This site will be for joint use amongst the 12 schools in the Florida State University System. The current site stores 1 million books. The expansion will increase storage capacity to 5.2 million with possible increase to more than 20 million books. The property is in the UF Campus Master Plan. The property, acquired from the Florida Department of Transportation (DOT). The surrounding area is in agricultural use and has a pine crop, which will remain undisturbed. The parking areas existed before UF acquired the property and the number of space is undetermined. The damage in the lots will be repaired and the lots will be repaved. The plan includes 48 parking spaces in the front and overflow parking in the back to accommodate the increase in staff. Robert Miller asked the budget to be explained for the new committee members. The expansion design has been fully funded. Robert Miller pointed out the area current requires no decal for parking, however that may change with the expansion. He asked that the committee consider decals, maintenance and patrolling of the area. Sheri Munn inquired regarding square footage of the facility. The facility will be 30,000 square feet. Noted was that RTS bus #25 runs to the facility and the route frequency will increase in the fall.
ACTION:
A motion to approve was moved by Robert Miller and seconded by Allen Masters. The committee approved the design for the ALF expansion.

SCOOTER PARKING PADS – DELTA GAMMA AND KAPPA DELTA
PRESENTING: Scott Whiddon – FP & C
DISCUSSION:
Scott Whiddon presented each sorority’s proposed areas and site plan for scooter parking. He presented first for Delta Gamma. The current area blocks the dining hall entrance. Proposed area is under a canvas shelter where bike racks are located. The bike racks are seldom utilized. A 4” concrete slab will be poured. It was asked if the area would be for Delta Gamma use only. The area will be scooter decal parking and restricted to Delta Gamma members with appropriate sorority stickers and UF decals. Additional inquiry was for the removal of the shelter which would have to be done by Environmental Health and Safety (EH & S). There was concern voiced about having gasoline so close to the house. Stephanie Sims asked regarding bike racks. Two of the bike racks will be kept initially until the bike rack upgrades will be available.

Next Scott Whiddon presented the scooter and bike parking proposal for Kappa Delta. The bike racks and visitor bike racks will remain. Entrance is in the service drive and the proposal is to designate a small scooter zone on the eastern edge of the patio. It was noted that this project is located on property included in the Master Plan. There was a discussion regarding interference with the air handler, congestion in the area and safety. There was concern stated that even with the expansion of scooter parking at Norman there was still not quite enough scooter parking. Additional discussion regarding concerns included parking scooters on a sloped area, a natural gas line located in the area and patrolling the area.

ACTION:
- The motion was set to approve the new scooter zone. Saundra Ten Broeck so moved, seconded by Ata Sardejini. The committee approved the new scooter parking expansion for Delta Gamma.
- Robert Miller requested a motion to approve, with EH & S approval, for both Delta Gamma and Kappa Delta areas. Saundra Ten Broeck moved to approve, Robert Miller seconded the motion. The committee approved with the proviso of EH & S site safety approval.

OTHER BUSINESS:
Discussion:
Robert Miller thanked Ata Sarajedini for his service as chair. Ata Sarajedini stated that he will continue as a member. Robert Miller then asked for speed and traffic counters for McCarty Drive and Chandler Rozear will provide those counts.

AGENDA ITEMS FOR NEXT MEETING:
No other proposed items for next meeting’s agenda.

ADJOURNMENT:
Committee adjourned at 3:38pm.