I. Call to Order, Chair

The meeting was called to order at 2:05 PM.

II. Approval of Minutes, Chair

The minutes of the February 8, 2005 meeting were presented for review.

ACTION:

A motion was made and seconded to approve the minutes as presented. The motion carried without objection.

III. Director’s Update, Scott Fox

A. Guest Parking Permits: TAPS staff recently discovered that 8 of 11 guest parking permits at Diamond Village were being used by students or staff. TAPS met with representatives from Housing and residents of Diamond Village to amend the policy on the use of guest permits at the Family Housing Villages. Effective March 1, 2005, guest permits may not be used by students, faculty or staff at any time. This will reduce abuse of guest permits and make additional spaces available or residents.

B. West Fraternity Row Lot: Erick Smith of PPD presented a proposal to the LVL
Committee to clear approximately 10 feet of overgrowth and remove several insignificant trees, replacing them along the northern perimeter. This will widen the lot and allow better ingress and egress. The LVL Committee asked that Erik Smith work with a subcommittee on the design.

C. Decal Renewal Changes: This year, TAPS will discontinue the past practice of sending decal renewal packages by mail to all faculty and staff, saving considerable cost and paper. Instead, we will encourage customers to order online or print out mail order forms for themselves. We will be sure to provide paper renewal packages to several departments where employees do not have convenient computer access.

D. Structural Assessment of Garages: Walker Parking Consultants has completed field work on the structural review of garages and prioritization of maintenance program. We await the detailed written report.

E. Expanded Motorcycle Zones: TAPS has expanded motorcycle parking zones in the McCarty Hall area.

F. Information Specialist: TAPS has hired a new Information Specialist, Erik Erazo, who will start shortly. Erik will maintain the department webpage and listserv, advertise parking impacts, and coordinate public relations and customer communications.

IV. ADA Parking for Reid Hall Assisted Testing Center, Mark Hill

Mark Hill informed members that the Dean of Students Office’s Assisted Testing Center is moving to Reid Hall. There will be 8-9 staff members and 1,500 students using the Assisted Testing Center. The project is seeking approval to install three ADA parking spaces, one for a disabled staff member and two for guests to support the Assisted Testing Center.

DISCUSSION:

Members asked if the area is paved now. It is not paved, but asphalt and curbing is proposed.

How will the traffic flow? It will flow directly in and out of the new parking area without going around the loop.

Is there other parking in the area? Yes, there is Red decal parking nearby.

ACTION:

A motion was made and seconded to accept the proposal as presented. The motion
carried without objection.

V. **Baseball Locker Room Facility/Lemerand Center Renovation, Bahar Armaghani**

Bahar Armaghani presented renderings and an overview of the project which includes entry and plaza enhancements, locker room renovations, 450 additional seats, a new storage building, ticket booth and football building. Additionally, the project requires a new chiller, since there is no nearby chilled water line, and proposes to install the chiller consuming 6 Orange decal parking spaces in the O’Connell Center west parking lot.

**DISCUSSION:**

Members asked about alternative locations for the chiller that would not impact parking spaces. Bahar Armaghani indicated that other alternatives were considered but found to be cost prohibitive or in violation of UF construction standards.

Members asked whether the chiller would get in the way of truck deliveries to the O’Connell Center loading dock. Bahar Armaghani said that it will not, and that she has spoken with the O’Connell Center staff and gotten their concurrence.

Members asked about the cost of tapping into existing lines, but this is not feasible.

Members noted that if UF allows UAA to save money by giving up 6 parking spaces, this shifts the expense of replacing the lost parking to TAPS. Perhaps TAPS could calculate the cost of those 6 spaces and UAA could compensate for them.

**ACTION:**

A motion was made and seconded to approve the project as presented, with the addendum that TAPS evaluate the cost of mitigating the loss of the six parking spaces for compensation by UAA. The motion carried without objection.

VI. **COVM Food Animal Facility, Jack Ponikvar**

Jack Ponikvar presented a proposal to tear down an existing building and replace it with a new building. The project is seeking design approval. There will remain six general parking spaces and one disabled parking space on the south side of the building. There will be no new staff, as all currently work in other buildings.

**DISCUSSION:**

This is a design-build project, so it will come to committees twice. It already has come to this committee previously in the programming phase.
ACTION:

A motion was made and seconded to approve the project as presented. The motion carried without objection.

VII. Delta Delta Delta Sorority, Jay Brown

Jay Brown presented a proposal to renovate the sorority house on site in a condensed design-build project using fraternity/sorority design specialists. The project is seeking conceptual approval. The sorority will move off site for one semester during construction. There is paved parking for approximately 6 spaces with drive access off of SW 8th Avenue and a wood chip parking area for three-four spaces.

DISCUSSION:

Members asked about how parking is controlled. Many houses own their own land but deed restrictions require them to comply with UF parking rules. This is often a challenge.

ACTION:

A motion was made and seconded to approve the project with the number of parking spaces to approximate what is there now. The motion carried without objection.

VIII. Carry Forward Items

Bob Hockman noted that the Committee needs to be active and consider what we can do to advance items initiated by past committees. These items include review of the Carpool Program and State Vehicle parking. He asked that old recommendations be brought to the committee at future meetings.

IX. New Business

Bob Hockman reported on his recent visit to TAPS and the horrible condition of the offices there. There are exterior boards flopping around and falling off, as well as severe leaks, mold, termites. The facilities generally look bad.

It is hoped that new TAPS office facilities will be built inside the next parking garage, but that is several years away. In the meantime, a temporary solution should be explored, because the current facilities will soon become unlivable.

X. Adjournment

The meeting was adjourned at 3:40 PM.